

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: Little Smiles Childcare	Center ID#: 07LIT0029	County: Essex
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Address: 540-542 Union Ave.	City: Belleville	Zip Code: 07109	Email: littlesmiles.childcarecenter@gmail.com
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Phone: 973-759-2223	Fax:	Initial Inspection: 11/18/2014	License Status: R 12/31/14, T 12/31/15, T 3/31/16
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Due Date(s):*	12/18/2014	1/17/2015	2/6/2015	2/16/2015	3/18/2015	4/27/2015
Date(s) Reinspection:	12/17/2014	1/23/2015	2/9/2015	2/25/2015	3/30/2015	4/14/2015
Due Date(s):*	4/20/2015	4/28/2015	5/12/2015	6/10/2015	7/7/2015	7/29/2015
Date(s) Reinspection:	4/20/2015	4/28/2015	5/27/2015	6/23/2015	7/15/2015	8/3/2015
Due Date(s):*	8/17/2015	9/1/2015	10/6/2015	10/22/2015	11/12/2015	12/8/2015
Date(s) Reinspection:	8/17/2015	9/22/2015	10/8/2015	10/29/2015	11/24/2015	12/14/2015
Due Date(s):*	12/28/2015	1/20/2016	2/3/2016	2/5/2016	2/8/2016	2/23/2016
Date(s) Reinspection:	1/6/2016	2/2/2016	2/4/2016	2/5/2016	2/8/2016	3/2/2016
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						

Center is in compliance with requirements as of: Transferred *Reinspection occurs on or soon after due date

11/18/14 transfer Monitor & complaints #'s 51 & 158 to renewal; Complaint #235 & Monitoring 2015: 4/14/15; Egress Issues: 4/20/15

Renewal ☒
 Initial ☐
 Monitor ☒
 Increase ☐
 Age Change ☐
 Relocation ☐
 New Sponsor ☐
 Space Evaluation ☐

Complaint # 235

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
		<input type="checkbox"/> 2. Provide immediate access to 1 additional adult for the school-age program when it is permitted to operate with only 1 staff member present.
4/14/2015	4/28/2015	<input checked="" type="checkbox"/> 3. Ensure that children are supervised by a staff member at all times.

Notes:	Recited	
4/14/2015	4/28/2015	<input checked="" type="checkbox"/> 4. Develop and implement a method to keep track of all the children, including at off-site locations.
4/14/2015	4/28/2015	<input checked="" type="checkbox"/> 5. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:	Recited	
		<input type="checkbox"/> 6. Ensure that staff meet minimum age requirements and those below 18 years old and new staff who have not completed orientation are directly supervised by staff at least 18 years old.
		<input type="checkbox"/> 7. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 8. Cease caring for children below 2 ½ years of age.
		<input type="checkbox"/> 9. Provide care for no more than 5 children below 2 ½ years of age if center has an E (Educational) Use Certificate of Occupancy (C.O.) issued prior to 11/5/03.
		<input type="checkbox"/> 10. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 11. Post the center's license in a prominent location in each building.
4/14/2015	4/28/2015	<input checked="" type="checkbox"/> 12. Operate within the center's licensed capacity and within each room's capacity.

Note: If number is checked, see attachment page(s) for clarification.

Notes:		
4/14/2015	4/28/2015	<input checked="" type="checkbox"/> 13. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
4/14/2015	5/27/2015	<input checked="" type="checkbox"/> 14. Ensure the children's health, safety and well-being.
Notes: Recited		
<i>Activities & Discipline</i>		
4/14/2015	7/15/2015	<input checked="" type="checkbox"/> 15. Ensure that staff interact with children and provide children with: free choice of materials; a mixture of active and quiet experiences; a mixture of staff-directed and child-selected activities.
11/18/2014	2/9/2015	<input checked="" type="checkbox"/> 16. Provide a sufficient variety of age-appropriate activities.
11/18/2014	2/9/2015	<input checked="" type="checkbox"/> 17. Provide age-appropriate time frames for each activity.
4/14/2015	Transfer	<input checked="" type="checkbox"/> 18. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 19. Plan and implement opportunities for school-age children's involvement in activity planning.
		<input type="checkbox"/> 20. Take children outdoors daily.
		<input type="checkbox"/> 21. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
11/18/2014	2/9/2015	<input type="checkbox"/> 22. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
4/14/2015	7/15/2015	<input checked="" type="checkbox"/> 23. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 24. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 25. Prepare and post a written discipline policy including acceptable actions that staff members may take.
4/14/2015	7/15/2015	<input checked="" type="checkbox"/> 26. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.
Notes: Recited		
		<input type="checkbox"/> 27. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
		<input type="checkbox"/> 28. Ensure that school-age children participate in the development of discipline rules or are made aware the discipline rules.
<i>Nutrition & Rest</i>		
		<input type="checkbox"/> 29. Ensure that food provided by the center is stored, prepared and served in a safe and sanitary manner..
Notes:		
		<input type="checkbox"/> 30. Ensure uneaten food in a child's dish is discarded and unused food is stored appropriately and discarded after 24 hours if not consumed.
		<input type="checkbox"/> 31. Serve lunch for children present from 11:00am to 1:00pm who have not eaten lunch and are at the center for at least 5 consecutive hours.
		<input type="checkbox"/> 32. Provide the following additional food(s) for breakfast, lunch/dinner and/or snack:
Notes:		
		<input type="checkbox"/> 33. Serve snack for children attending the center for at least 3 consecutive hours and for all children attending after school.
4/14/2015	4/28/2015	<input checked="" type="checkbox"/> 34. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cacfp/child-day-care-centers))
4/14/2015	6/23/2015	<input checked="" type="checkbox"/> 35. Provide age-appropriate seating for children who no longer need to be held for feeding.
		<input type="checkbox"/> 36. Ensure feeding plans for children less than 18 months old include breastfeeding arrangements/ accommodations when applicable and are maintained in writing for children less than 12 months old.
4/14/2015	5/27/2015	<input type="checkbox"/> 37. Label each child's bottle with the child's name and date.
8/17/2015	9/22/2015	<input type="checkbox"/> 38. Ensure milk, formula, and/or breast milk is not warmed in a microwave oven.
		<input type="checkbox"/> 39. Ensure formula or breast milk that is served but not completely consumed is discarded immediately or refrigerated and consumed within 24 hours.
8/3/2015	9/22/2015	<input type="checkbox"/> 40. Ensure that bottles are not propped when children are feeding.
4/14/2015	4/28/2015	<input checked="" type="checkbox"/> 41. Remove bottles and cups when children have fallen asleep and when crawling or walking.
		<input type="checkbox"/> 42. Provide daily rest period for each child aged 18 months to 5 years who attends the center for 4 or more consecutive hours and as needed for each child below 18 months.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 43. Provide alternative activities for children who rest for 30 minutes and do not need more rest.
4/14/2015	12/14/2015	<input checked="" type="checkbox"/> 44. Provide the following sleeping equipment and bedding: cots; 1"mats; cribs; playpens; sheets; blankets.
Notes:		
4/14/2015	5/27/2015	<input checked="" type="checkbox"/> 45. Ensure that sleeping equipment is free of pillows, soft bedding and other hazards when occupied by a sleeping child, and that bedding does not cover the child's face.
		<input type="checkbox"/> 46. Identify and store individually each child's sleeping equipment and bedding.
		<input type="checkbox"/> 47. Provide enough light in rooms where children are napping to allow staff to see them.
4/14/2015	Transfer	<input checked="" type="checkbox"/> 48. Repair and/or replace sleeping equipment that is in disrepair.
		<input type="checkbox"/> 49. Ensure that mats used for rest and sleep are placed on a surface that is warm, dry and clean.
		<input type="checkbox"/> 50. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 51. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 52. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Illnesses & Accidents

		<input type="checkbox"/> 53. Designate an area where sick children can be separated from well children and provide rest equipment.
		<input type="checkbox"/> 54. Maintain illness log including: child's name; date; symptoms of illness observed; center's actions, and date child returned to the center.
		<input type="checkbox"/> 55. Notify parents immediately of: head/facial injury; bite that breaks the skin; fall from a height; injury requiring professional medical attention. Report other injuries by end of the day.
		<input type="checkbox"/> 56. Maintain an accident log that includes: name of child; date; time; location; description of accident/ injury; witnesses; type of first aid used; treatment/consultation by doctor; time of notification to parent.

Administration & Parent Involvement

		<input type="checkbox"/> 57. Provide the center's telephone number in writing or by e-mail to parents of all enrolled children.
		<input type="checkbox"/> 58. Develop a table of organization indicating lines of authority, responsibility and job descriptions.
		<input type="checkbox"/> 59. Ensure that the director is scheduled to work 50 % of the center's daily operating hours.
4/14/2015	8/17/2015	<input checked="" type="checkbox"/> 60. Designate someone in the center to carry out the director's responsibilities when the director is absent.
		<input type="checkbox"/> 61. Ensure that the head teacher, group teacher and program supervisor are scheduled to work at least 75 percent of the center's daily operating hours, or at least 6 hours a day, whichever is less.
		<input type="checkbox"/> 62. Ensure that the head teacher/group teacher schedule time in other classrooms.
		<input type="checkbox"/> 63. Establish and maintain a staff substitute system.
		<input type="checkbox"/> 64. Hold parent/staff conferences semi-annually and upon request.
		<input type="checkbox"/> 65. Choose 1 of the following 4 options for parent involvement, and maintain documentation at the center: governing board; advisory committee; annual meeting; annual open house.

Program Records

11/18/2014	10/8/2015	<input type="checkbox"/> 66. Complete and maintain at the center the staff records checklist.
Notes:		
11/18/2014	2/2/2016	<input checked="" type="checkbox"/> 67. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 68. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 69. Provide the following records for the director, head teacher, group teacher or program supervisor: education / training experience.
Notes:		
		<input type="checkbox"/> 70. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.
Notes:		
4/14/2015	9/22/2015	<input checked="" type="checkbox"/> 71. Provide and document the orientation training provided within two weeks of hire to all staff members in: center operations; policies and procedures; supervision; tracking; group size limits; primary caregiver responsibilities; release policy; discipline policy; health practices; evacuating the center; using fire alarms; recognizing and reporting child abuse/neglect.
Notes: Recited		
4/14/2015	12/17/2015 EM	<input type="checkbox"/> 72. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
		<input type="checkbox"/> 73. Ensure new directors complete staff development in Understanding Licensing Regulations within 90 days of hire.
4/14/2015	12/17/2015 EM	<input type="checkbox"/> 74. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.

Note: If number is checked, see attachment page(s) for clarification.

4/14/2015	12/17/2015 EM	<input type="checkbox"/> 75. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 76. Maintain record of date, time, observation and purpose of consulting head teacher's 2 monthly on-site visits.
4/14/2015	5/27/2015	<input type="checkbox"/> 77. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
4/14/2015	10/8/2015	<input checked="" type="checkbox"/> 78. Complete and maintain at the center daily time sheets for staff and children with arrival and departure times.
4/14/2015	10/8/2015	<input type="checkbox"/> 79. Maintain a written outline of daily activities.
		<input type="checkbox"/> 80. Complete and maintain at the center the children's records checklist.

Notes:

		<input type="checkbox"/> 81. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/Recalls
		<input type="checkbox"/> 82. Ensure that the Universal Health Record is updated annually and received upon admission to the center unless records are coming from another state or country, where a 30 day grace period is permitted.
		<input type="checkbox"/> 83. Ensure staff designated to administer medication are trained and that at least two staff are trained if using blood glucose monitors, nebulizers and/or epi-pens.
		<input type="checkbox"/> 84. Maintain medication records that include the following: child's name and parental authorization; name of the medication; illness being treated; dosage, frequency and other instructions; time and by whom the medication was administered; any adverse effects.
		<input type="checkbox"/> 85. Maintain documentation for pets at the center, including applicable vaccinations and parent notification.
		<input type="checkbox"/> 86. Maintain at the center and distribute to parents a written policy on communicable disease management.
		<input type="checkbox"/> 87. Maintain on file and follow the written policy on the release of children.
		<input type="checkbox"/> 88. Develop an expulsion policy which includes: circumstances; methods to notify parents; sufficient time limits; reasons for immediate expulsion; parental receipt of the policy.
		<input type="checkbox"/> 89. Obtain from parents and maintain at the center: blanket permission slips for walks; individual permission slips for field trips, including information on type of vehicle used and designated drivers.
		<input type="checkbox"/> 90. Maintain at the center documentation of a current comprehensive general liability insurance policy.

Sanitation & Diapering

4/14/2015	10/8/2015	<input checked="" type="checkbox"/> 91. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 92. Use a commercial disinfectant or a staff-made solution of 1 tablespoon bleach per quart of water.
4/14/2015	10/8/2015	<input checked="" type="checkbox"/> 93. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
4/14/2015	10/8/2015	<input checked="" type="checkbox"/> 94. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.
		<input type="checkbox"/> 95. Provide disposable rubber gloves for contact with blood or vomit.
		<input type="checkbox"/> 96. Change each child's diaper when wet or soiled.
4/14/2015	Transfer	<input type="checkbox"/> 97. Provide a diapering area within 15 feet of a sink not used for food preparation.
		<input type="checkbox"/> 98. Ensure that diapering does not take place in an area or on a surface used for food preparation.
		<input type="checkbox"/> 99. Maintain diapering surfaces as follows: flat; smooth; clean; dry; non-absorbent; in good repair.
4/14/2015	10/8/2015	<input type="checkbox"/> 100. Place soiled disposable diapers in a closed container with a leakproof lining.

Bathroom & Kitchen Facilities		
4/14/2015	4/14/2015	<input checked="" type="checkbox"/> 101. Ensure all toxic substances and medications are inaccessible to children.
Notes: Recited		
		<input type="checkbox"/> 102. Ensure that children cannot lock themselves in bathrooms.
4/14/2015	4/28/2015	<input checked="" type="checkbox"/> 103. Provide bathroom supplies as follows: soap; toilet paper; individual/disposable towels; platforms.
		<input type="checkbox"/> 104. Securely fasten the bathroom equipment.
		<input type="checkbox"/> 105. Sand and paint rusted bathroom stall dividers.
		<input type="checkbox"/> 106. Ensure toileting privacy: for children (SA); when staff/adult uses the same toilet facility as children.
		<input type="checkbox"/> 107. Designate and visibly identify the staff/adult toilet facility.
		<input type="checkbox"/> 108. Provide 1 toilet facility and sink: on each floor used by children (EC); within 1 floor for children.(SA)
		<input type="checkbox"/> 109. Ensure hot tap water does not exceed 110 degrees Fahrenheit (EC) or 120 degrees Fahrenheit. (SA)
4/14/2015	11/24/2015	<input checked="" type="checkbox"/> 110. Maintain in sanitary and operable condition: toilets; sinks; other plumbing fixtures.
8/17/2015	9/22/2015	<input type="checkbox"/> 111. Provide a barrier to the kitchen area to prevent accidental access by children.
		<input type="checkbox"/> 112. Keep microwave/toaster ovens: out of children's reach; secured; not used when children in area.
		<input type="checkbox"/> 113. Provide a working refrigerator, or access to a refrigerator, for perishable foods or medication.
11/18/2014	12/17/2014	<input checked="" type="checkbox"/> 114. Ensure that food waste receptacles are lined and maintained in a sanitary condition.
Health & Fire Safety		
		<input type="checkbox"/> 115. Provide and make accessible to staff; a fully standard first aid kit; an American Red Cross First Aid Manual or its equivalent.
		<input type="checkbox"/> 116. Post a sign in a prominent location to prohibit smoking when the center is operating.
		<input type="checkbox"/> 117. Take necessary action to free the center of infestation by rodents and insects, provide documentation.
		<input type="checkbox"/> 118. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 119. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 120. Maintain on file the life/hazard use registration certificate applicable to licensed capacity/ages served.
		<input type="checkbox"/> 121. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 122. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 123. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 124. Post a diagram depicting: approved areas; evacuation routes; room identifications.
4/14/2015	4/14/2015	<input checked="" type="checkbox"/> 125. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.
Notes: Recited		
8/6/2014	2/9/2015	<input checked="" type="checkbox"/> 126. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 127. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 128. Remove excess storage and/or combustibles from the furnace room.
2/2/2016	2/8/2016	<input checked="" type="checkbox"/> 129. Remove electric space heaters, portable liquid fuel-burning or wood-burning heating appliances.
		<input type="checkbox"/> 130. Arrange cribs, playpens and cots to provide access to an unobstructed 3-foot wide aisle that exits out.
		<input type="checkbox"/> 131. Provide and maintain in good condition: handrails on all stairs with 3 or more risers; guardrails on all open sides of landing with intermediate guards spaced no more than 4 inches apart.
		<input type="checkbox"/> 132. Install window guards, with approval of the local fire official, or provide an alternative method to ensure that children cannot fall out of windows.
		<input type="checkbox"/> 133. Comply with the New Jersey Uniform Construction Code (NJUCC)/Fire Code:
		<input type="checkbox"/> 134. Submit a copy of the final Certificate of Occupancy (CO) or Certificate of Continued Occupancy (CCO) that indicates the correct use group for the children served.
		<input type="checkbox"/> 135. Submit a copy of the Certificate of Approval, as issued by the local construction official, for changes in the building subject to the NJUCC requiring the issuance of a building permit.
Environmental Safety		
11/18/2014	11/24/2014	<input type="checkbox"/> 136. Complete and submit a DCF Renewal Attestation Form with the center's previous DEP approval letter attached and any other environmental documents if applicable.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 137. Submit a No Further Action Letter (NFA) or Child Care/Educational Facility Approval Letter from the Department of Environmental Protection (DEP), or Response Action Outcome Letter (RAO) from a Licensed Site Remediation Professional (LSRP) indicating that no further action is needed for the site on which the center is located. [Note: Check the DEP website at www.state.nj.us/dep/dccrequest for the most current information.]
		<input type="checkbox"/> 138. Submit a water supply certification indicating the center is serviced by a public community water system demonstrated through a copy of a current bill from that water company.
		<input type="checkbox"/> 139. Submit current documentation from the DEP, Bureau of Water System Engineering (BSDW), for centers not on a public community water system. [Note: Check the DEP, BWSE website at www.state.nj.us/dep/dccrequest/safedrink.html or call (609) 292-5550 for more information.]
		<input type="checkbox"/> 140. Ensure water tests are posted in each building.
		<input type="checkbox"/> 141. Submit a letter of prior uses from the municipality, county or state indicating whether the building has ever housed a use classified under the NJUCC, NJSA, 5:23, as: Group F (factory/industry); Group H (high hazard); Group S (storage); Group B (dry cleaner or nail salon); Group A (funeral home); or Group M (gas station.)
11/18/2014	10/8/2015	<input type="checkbox"/> 142. Submit a Safe Building Interior Certification or other approval issued by the DOH for centers: a) co-located with a dry cleaner or nail salon; b) with one of the prior uses: F, H, S, B (dry cleaner, nail salon), A (funeral home) or M (gas station); c) located in a building built in 1978 or earlier; or d) located near a known hazardous area. [Note: Contact DOH prior to taking action to confirm what is needed for your center. Call DOH at (609) 826-4923 or email DOH using the link at www.state.nj.us/health/eoh/tsrp/iep/ccc_ieha.shtml]

Notes:

		<input type="checkbox"/> 143. Test for the presence of radon gas in every room on the lowest floor used by children in each building and post the test results in a prominent location in each building.
		<input type="checkbox"/> 144. Provide documentation that the center: completed a lead paint risk assessment; follows an approved lead paint risk assessment management plan; verified the absence of a lead hazard; notified parents of a lead hazard; completed the recommended remedial action to alleviate the lead paint hazard.

Notes:

		<input type="checkbox"/> 145. Provide documentation that the center: follows an approved asbestos management plan; verified the absence of asbestos hazard; complies with the Asbestos Hazard Abatement subcode and DEP.
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Building Maintenance

4/14/2015	Transfer	<input checked="" type="checkbox"/> 146. Keep all surfaces clean and in good repair.
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Notes:

4/14/2015	Transfer	<input checked="" type="checkbox"/> 147. Replace, clean and/or secure all stained, broken and/or missing floor tiles and carpeting.
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Notes:

4/14/2015	Transfer	<input checked="" type="checkbox"/> 148. Replace, clean and/or secure all stained, broken and/or missing ceiling tiles.
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Notes:

2/26/2014	10/8/2015	<input checked="" type="checkbox"/> 149. Eliminate moisture resulting from leaks or seepage.
2/26/2014	11/24/2015	<input checked="" type="checkbox"/> 150. Maintain the building structure to prevent drafts, leaks and infestation.
		<input type="checkbox"/> 151. Provide screens on: doors and windows used for ventilation; crawl spaces; attic spaces.
		<input type="checkbox"/> 152. Provide safety glass/protective guards for windows and glass located within 36 inches above the floor.
		<input type="checkbox"/> 153. Ensure window blinds are in good repair and blind cords are inaccessible to children.
4/14/2015	11/24/2015	<input checked="" type="checkbox"/> 154. Provide protective covers for: electrical outlets; fluorescent tubes; incandescent light bulbs; fans.
11/18/2014	2/9/2015	<input checked="" type="checkbox"/> 155. Provide and maintain suitable protective devices for radiators, steam and hot water pipes.
4/14/2015	10/8/2015	<input checked="" type="checkbox"/> 156. Provide/maintain mechanical ventilation: in operating condition; clean; unobstructed; replace filters.

Notes:

2/2/2016	2/8/2016	<input checked="" type="checkbox"/> 157. Raise temperature to a minimum of 68 degrees Fahrenheit in all rooms used by children.
		<input type="checkbox"/> 158. Increase light in specific areas:

Notes:

		<input type="checkbox"/> 159. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 160. Ensure that doors in all interior rooms designated for use by children remain unlocked.
4/14/2015	9/22/2015	<input checked="" type="checkbox"/> 161. Ensure shelving is secure and not overloaded, and appliances are secured to a stable surface.
		<input type="checkbox"/> 162. Pad lally columns in areas used by children to a height of 48 inches (EC) and 72 inches (SA).
		<input type="checkbox"/> 163. Ensure that stairways are free of tripping hazards.
		<input type="checkbox"/> 164. Provide a barrier extending at least 5 feet above floor level.

Note: If number is checked, see attachment page(s) for clarification.

4/14/2015	Transfer	<input checked="" type="checkbox"/> 165. Repair and/or paint surfaces in specified areas:
Notes:		
		<input type="checkbox"/> 166. Maintain indoor/outdoor garbage receptacles as follow: covered; emptied as needed; leakproof; clean.
4/14/2015	4/28/2015	<input checked="" type="checkbox"/> 167. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
Notes: Recited		
<i>Outdoor Play Area, Equipment and Maintenance</i>		
		<input type="checkbox"/> 168. Provide and maintain in good condition a fence, enclosure or other barrier for the outside play area.
		<input type="checkbox"/> 169. Provide a barrier, in addition to the fence, for outdoor play areas exposed to vehicular traffic.
		<input type="checkbox"/> 170. Grade or provide drains for the outside play area.
		<input type="checkbox"/> 171. Ensure that outdoor areas and play equipment are free from stagnant water.
4/14/2015	Transfer	<input checked="" type="checkbox"/> 172. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 173. Ensure play equipment is specifically age-appropriate for the ages served.
		<input type="checkbox"/> 174. Repair or remove broken/rusted toys in the outdoor play area.
4/14/2015	Transfer	<input checked="" type="checkbox"/> 175. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 176. Ensure that any community playground equipment used by the children complies with applicable provisions of the Playground Safety Subcode.
4/14/2015	11/24/2015	<input checked="" type="checkbox"/> 177. Ensure the safety of the children on route to the outdoor play area.
Notes:		
8/6/2014	12/17/2014	<input checked="" type="checkbox"/> 178. Remove debris and overgrown vegetation in the outdoor play area.
		<input type="checkbox"/> 179. Ensure that hazardous plants are not kept in the center or near outside areas used by children.
		<input type="checkbox"/> 180. Ensure that sand in the outdoor play area is asbestos-free and maintained in a sanitary manner.
		<input type="checkbox"/> 181. Ensure pesticides are not applied in or around the center during operating hours and all toys and non-permanent play equipment are removed before application.
		<input type="checkbox"/> 182. Provide 350 square feet of outdoor space for 10 children and 35 square feet for each additional child.
		<input type="checkbox"/> 183. Limit the number of children using the outdoor play area to the maximum capacity.
		<input type="checkbox"/> 184. Cease using dump and fill wading pools.
		<input type="checkbox"/> 185. Ensure swimming pools/natural bathing places used by children comply with applicable provisions of the Public Recreation Bathing Rules, as specified in NJAC 8:26, and with applicable provisions of the Building Subcode and Barrier-Free Subcode of the NJUCC, as specified in NJAC 5:23.
		<input type="checkbox"/> 186. Ensure that children using swimming pools or natural bathing facilities are supervised in accordance with applicable provisions of the N.J. Youth Camp Safety Act rules, as specified in NJAC 8:25.
		<input type="checkbox"/> 187. Provide lighting in parking areas, walkways and other exterior areas used by center occupants at night.
4/14/2015	Transfer	<input checked="" type="checkbox"/> 188. Take necessary action to remove outdoor hazards.
Notes:		

ALERT: Effective 8/6/14, stackable cribs are prohibited. For more information on crib safety and safe sleep environments for infants, refer to CPSC's crib information center at www.cpsc.gov/info/cribs/index.html.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Laurie Kasnowski
Meghan DeGuzman 3/30/15

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
16	11/18/2014	2/9/2015	Provide a variety of activities in the 2 1/2 year old room.	Delete
17	11/18/2014	2/9/2015	Ensure appropriate time frames are implemented in the 2 1/2 year old room.	Delete
67	11/18/2014	2/2/2016	Complete and submit renewal CARIs for all employees.	Delete
155	11/18/2014	2/9/2015	Repair or replace covers on heaters on the second floor.	Delete
149	2/26/2014	10/8/2015	Take necessary action to remove all water from leaks throughout the center.	Delete
150	2/26/2014	11/24/2015	Take necessary action to repair building structure to ensure there is no leaking.	Delete
150	2/26/2014	11/24/2015	Take necessary action to remove and replace all water damaged walls, ceilings and flooring.	Delete
3	4/14/2015	4/28/2015	Based on a complaint investigation and observation the center is to ensure adequate supervision is maintained at all times. The staff in the 2 1/2 year old room were unaware that children were climbing over the gate to entering the storage room, hitting each other and jumping off of furniture.	Delete
4	4/14/2015	4/28/2015	Staff in the second floor right classroom stated that 11 children were present, when 12 children were present.	Delete
5	4/14/2015	4/28/2015	There were 11 children, 3 years of age, present with one staff on the second floor. Two staff were needed to maintain staff/child ratios.	Delete
12	4/14/2015	4/28/2015	There were 11 children present in Room B where the maximum licensed capacity is 10 children.	Delete
13	4/14/2015	4/28/2015	Ensure all approved classrooms are visibly labeled.	Delete
14	4/14/2015	5/27/2015	Ensure children's faces are washed when dirty and runny noses are wiped in a timely manner.	Delete
15	4/14/2015	7/15/2015	Ensure a mixture of staff selected and child selected activities are offered in the Toddler room.	Delete
16	4/14/2015	9/22/2015	Ensure a variety of activities are accessible to the children in the Toddler room at all times.	Delete
17	4/14/2015	10/8/2015	Children in the Toddler room were observed in free play for over 45 minutes.	Delete
18	4/14/2015	Transfer	Provide each classroom with children over 18 months old with a minimum of 5 learning areas with 5 activities in each area.	Delete
18	4/14/2015	Transfer	Provide each classroom with children under 18 months old with a minimum of 4 learning areas with 4 activities in each area.	Delete
23	4/14/2015	7/15/2015	Ensure TV/movies are not used as a substitute for planned activities. Staff in the Toddler room had the children watch movies 3 times for approximately 20 minutes each within a two hour time frame, and no other activity was offered.	Delete
26	4/14/2015	7/15/2015	Staff were observed inappropriately guiding and moving children by their arms in the Toddler room. Ensure staff lift children with two hands on the torso and guide them in an appropriate manner, limiting risk of injury.	Delete
34	4/14/2015	4/28/2015	Ensure staff do not provide sugary snacks to the children, wherein staff provided the Toddler room with lollipops as a snack.	Delete
35	4/14/2015	6/23/2015	Four children were observed being fed in chairs on the floor that were missing tray tables in Room B. Provide age appropriate seating for meals in Room B.	Delete
41	4/14/2015	4/28/2015	Children in the Toddler room were observed walking and playing throughout the room with lollipops and straws in their mouths. Ensure children are sitting at the table when eating and drinking.	Delete
44	4/14/2015	12/14/2015	Ensure every child has a sheet and blanket for nap/rest time.	Delete
45	4/14/2015	5/27/2015	Ensure playpens are not used for storage.	Delete
48	4/14/2015	Transfer	Repair or replace all torn nap mats throughout the center.	Delete
60	4/14/2015	8/17/2015	Ensure a director designee is present at the center at all times when the director is not present, and this individual has the ability to leave the classroom to complete director responsibilities as needed.	Delete
71	4/14/2015	9/22/2015	Based on a complaint investigation retrain all staff in how to maintain adequate supervision.	Delete
78	4/14/2015	10/8/2015	Ensure the children's attendance logs are completed with the arrival and departure times each day.	Delete
91	4/14/2015	4/28/2015	Based on a complaint investigation ensure all toys, floors and walls are washed and disinfected using a two step process as needed throughout the center.	Delete
91	4/14/2015	4/28/2015	Wash and disinfect diapering surfaces after each use.	Delete
91	4/14/2015	10/8/2015	Wash and disinfect tables before each meal throughout the center.	Delete
93	4/14/2015	10/8/2015	Ensure children's hands are washed with soap and running water after each diaper change.	Delete
94	4/14/2015	10/8/2015	Ensure staff wash their hands with soap and running water after changing each diaper.	Delete
94	4/14/2015	10/8/2015	Ensure staff wash their hands with soap and running water after wiping noses and washing faces..	Delete
101	4/14/2015	4/14/2015	Cleaning products were stored in unlocked cabinets accessible to the children throughout the center.	Delete
103	4/14/2015	4/28/2015	Provide every bathroom with toilet paper and disposable towels.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
110	4/14/2015	11/24/2015	Remove all storage not used for toileting from all bathrooms, and maintain areas in a sanitary and usable manner. 10/29/15- Ensure bathrooms with building supplies are inaccessible to children at all times until materials are removed.	Delete
114	4/14/2015	11/24/2015	Replace all missing lids on food waste receptacles throughout the center.	Delete
125	4/14/2015	4/14/2015	The second floor rear exit stairs were blocked with an easel/chalkboard.	Delete
146	4/14/2015	4/28/2015	Repair or replace all loose and/or broken cabinet handles throughout the center.	Delete
146	4/14/2015	8/3/2015	Repair or replace all broken children's chairs throughout the center.	Delete
146	4/14/2015	11/24/2015	Secure all exposed wires throughout the center.	Delete
146	4/14/2015	Transfer	Repair or replace the broken baseboard heating covers.	Delete
146	4/14/2015	4/28/2015	Replace missing toilet screw caps throughout the center.	Delete
146	4/14/2015	5/27/2015	Secure the light/ventilation fixture hanging from the ceiling in the Toddler bathroom.	Delete
146	4/14/2015	4/28/2015	Repair or replace the broken faucet handles in the Toddler bathroom.	Delete
147	4/14/2015	4/28/2015	Repair gaps in flooring by the Infant room door.	Delete
147	4/14/2015	4/20/2015	Repair the torn carpeting on the stairs to the second floor.	Delete
147	4/14/2015	3/2/2016	Based on a complaint investigation and observation take necessary action to repair the missing flooring in the hallway by the kitchen in the Toddler room.	Delete
147	4/14/2015	Transfer	Repair the second floor rear exit stairs where the carpet has been removed.	Delete
148	4/14/2015	10/8/2015	Replace all stained ceiling tiles throughout the center.	Delete
148	4/14/2015	Transfer	Repair or replace the stained ceiling on the second floor due to water damage.	Delete
154	4/14/2015	11/24/2015	Repair or replace the chipped and cracked light covers throughout the center.	Delete
156	4/14/2015	10/8/2015	Maintain mechanical ventilation in a clean and sanitary manner throughout the center.	Delete
161	4/14/2015	9/22/2015	Secure all televisions to a stable surface.	Delete
161	4/14/2015	9/22/2015	Ensure nap mats are not stacked too high in the Toddler room.	Delete
165	4/14/2015	11/24/2015	Based on a complaint investigation and observation repair and repaint the damaged walls and exposed drywall throughout the center.	Delete
165	4/14/2015	Transfer	Take necessary action to repair and repaint the second story rear exit walls.	Delete
167	4/14/2015	4/20/2015	Take necessary action to remove all storage and garbage from the second story rear exit landing.	Delete
167	4/14/2015	4/28/2015	Remove the chairs from the outdoor climbing structure.	Delete
167	4/14/2015	4/28/2015	Replace or remove the torn mat at the end of the outdoor sliding board.	Delete
172	4/14/2015	11/24/2015	Remove all non-compliant climbing and rocking structures from the outdoor play area.	Delete
172	4/14/2015	4/28/2015	Maintain adequate fall zones around the tree house structure.	Delete
172	4/14/2015	Transfer	Repair the tree house climbing structure to the original ASTM-F 1487 standards.	Delete
172	4/14/2015	Transfer	Provide documentation of ASTM-F 1487 compliance for the Little Tykes dinosaur climber and two spinners, or remove the non-complaint structures.	Delete
175	4/14/2015	Transfer	Replenish the mulch to the appropriate depth for all fall zones.	Delete
177	4/14/2015	4/28/2015	Secure or remove the carpeting on the stairs exiting from the infant room to the play area.	Delete
177	4/14/2015	11/24/2015	Repair or replace all splintering handrails and stairs throughout the play area. 10/29/15- Repair or replace broken handrail on playground rear exit stairs.	Delete
178	4/14/2015	11/24/2015	Remove all overgrown vegetation and leaves throughout the play area.	Delete
178	4/14/2015	11/24/2015	Remove all debris and building supplies, and maintain the play area in a sanitary manner.	Delete
188	4/14/2015	4/28/2015	Take necessary action to remove the wood beneath the log cabin play house and ensure the ground is safe for the children to stand on.	Delete
188	4/14/2015	Transfer	Remove the broken Little Tykes spring structure from the play area, and remove the metal base platform from the ground.	Delete
188	4/14/2015	5/27/2015	Take necessary action to repair the sinking stairs and landing, and broken step from the second story exit.	Delete
188	4/14/2015	4/28/2015	Remove trashcans from the egress paths and find an alternate location to store the trashcans that is inaccessible to children while using the play area.	Delete
188	4/14/2015	4/20/2015	Take necessary action to clean up the fallen trash cans and spilled garbage including the dirty diapers in the play area. Maintain the play area in a clean and sanitary manner at all times..	Delete
188	4/14/2015	4/20/2015	Take necessary action to unblock the gate exiting the play area.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
188	4/14/2015	4/28/2015	Take necessary action to repair the step when exiting through the play area gate, ensuring the stairs are the appropriate size for the children to use.	Delete
188	4/14/2015	1/18/2016 EM	Based on a complaint investigation and observation the center is to repair the floor by the kitchen in the Toddler room. Take necessary action to correct the sinking floor, ensuring all work is approved by the local construction official and provide documentation to OOL.	Delete
14	5/27/2015	11/24/2015	Ensure children's buckles/straps are fastened when using high chairs and feeding tables.	Delete
101	5/27/2015	5/27/2015	Ensure cleaning products are inaccessible to children at all times in the second floor bathroom.	Delete
125	5/27/2015	5/27/2015	Infant carriers and strollers were blocking the emergency exit at the bottom of the stairs on the first floor.	Delete
146	5/27/2015	11/24/2015	Secure and repair the hand railings on the stairs to the second floor, and the second floor rear exit.	Delete
14	6/23/2015	7/15/2015	Ensure children ages 2 1/2 and below are limited to the level of discharge.	Delete
3	7/15/2015	10/8/2015	Staff in Rooms 2 and 4 left the children unsupervised when they exited the classroom multiple times. 9/22/15- Staff exited Room 4, leaving the children unattended during meal time.	Delete
5	7/15/2015	10/29/2015	There were 7 children, 0-18 months, present with 1 staff in Room 1. Two staff were needed to meet minimum staff/child ratios. 8/3/15- There were 17 children, 5-8 years, present with 1 staff in Room 5. Two staff were needed to meet minimum staff/child ratios. 8/17/15- There were 13 children, 3-4 years, present with 1 staff. Two staff were needed to meet minimum staff/child ratios. 10/8/15- There were 9 children, 18 - 24 months, present with 1 staff in Room 2. There were 15 children, 2 - 2 1/2 years, napping in Room 3 with 1 staff. Two staff were needed in Room 2 and Room 3 to meet minimum staff/child ratios.	Delete
101	7/15/2015	9/22/2015	Repair the gate to the storage room in Room 3, to ensure the cleaning supplies are inaccessible.	Delete
4	8/3/2015	9/22/2015	Staff in Rooms 4 and 5 were unaware of the amount of children in their care and had to count.	Delete
91	8/3/2015	10/8/2015	Ensure diaper changing surfaces are washed and disinfected after each use in Room 2.	Delete
146	8/3/2015	10/8/2015	Repair the missing sink cabinet door in Room 3.	Delete
3	10/29/2015	11/24/2015	Staff in Room 2 were unaware the children were knocking each other down, climbing on one another and a named child hit another child with a feeding table bucket seat.	Delete
3	10/29/2015	12/14/2015	Ensure children in Room 4 are supervised when using the bathroom; wherein staff were unaware a child used a bathroom with accessible building supplies. 11/24/15- Staff in Room 4 exited the classroom leaving 7 children unsupervised.	Delete
17	10/29/2015	11/24/2015	Multiple children, 18 - 29 months, were placed at the feeding table in Room 2 for 30 minutes with no activities offered. Ensure age appropriate time frames are observed at all times.	Delete
26	10/29/2015	11/24/2015	Multiple children, 18 - 29 months, were placed in time out at the feeding table for 30 minutes. Ensure age appropriate discipline is used at all times.	Delete
71	10/29/2015	12/14/2015 EM	Retrain the director and all staff in maintaining adequate supervision from an outside agency. Provide training documentation to OOL.	Delete
78	10/29/2015	11/24/2015	Complete and maintain daily attendance logs for all children, including arrival and departure times, in every classroom throughout the center.	Delete
167	10/29/2015	11/24/2015	Remove all items, trash and debris from the second story rear exit stair landing.	Delete
188	10/29/2015	11/24/2015	Remove the dumpster blocking the rear exit stairs from the play area, and ensure the stairs are unobstructed at all times.	Delete
5	2/2/2016	3/2/2016	There were 5 children, 0-18 months, present with 1 staff in Room 1. A minimum of 2 staff were required to meet minimum staff/child ratios.	Delete
14	2/2/2016	2/8/2016	Repair or replace the broken heating unit in Room 3.	Delete
126	2/2/2016	2/8/2016	Replace missing exit and emergency lights in Room 5.	Delete
129	2/2/2016	2/2/2016	Cease use and remove electric space heaters in the office and Room 3.	Delete
157	2/2/2016	2/8/2016	Center was unable to maintain a minimum of 68 degrees Fahrenheit in Room 3 without the use of electric space heaters.	Delete